



Natural Resources Conservation Service
375 Jackson Street, Suite 600
St. Paul, MN 55101-1854

Phone: (651) 602-7900
FAX: (651) 602-7914

“Transmitted via Email”

April 27, 2004

MINNESOTA BULLETIN NO. 250-4-19

SUBJECT: FNM – TRAVEL - FEDERAL WOMEN’S PROGRAM MANAGER TRAINING
AND FEDERALLY EMPLOYED WOMEN’S CONFERENCE

Purpose: To request nominations for the FWPM Training and FEW Conference...

Expiration Date: September 30, 2004.

Action Required by June 7, 2004

The Natural Resources Conservation Service Federal Women’s Program Manager (FWPM) Training will be held in conjunction with the Federally Employed Women’s (FEW) Conference in Nashville, Tennessee on July 19-23, 2004. **We are requesting that nominations be submitted to the State Office no later than June 7, 2004.**

This year’s theme is *Sounds of Success*. NRCS employees serving as collateral duty Federal Women’s Program Managers are encouraged to attend. This training conference will enhance the effectiveness and performance of the FWPM’s roles and responsibilities. The following attendance categories will receive approval consideration on a “*government time and expenses*” basis”

- Receiving an award, citation or commendation
- FWPMs and other Special Emphasis Program Managers
- Presenting a topical paper or poster
- Training (providing or fulfilling a training need)
- Chairpersons/member of committees/task forces
- Regional and State Representatives
- Participating on program.

A block of rooms has been reserved under FEW Training Program at the Opryland Hotel and Convention Center. For reservations, contact the Opryland Hotel at 615/889-1000. A complete information and registration package may be obtained on the Internet at www.FEW.org.

Question regarding the FWPM and FEW Tainining/Conference should be directed to Charles Montgomery, State Administrative Officer at 651/602-7875 or Mary Jo Polunc, Budget Officer at 651/602-7860.

WILLIAM HUNT
State Conservationist

DIST: AE
bulletins@mn.usda.gov